

NORTH PALM BEACH HEIGHTS WATER CONTROL DISTRICT

September 28th , 2017 at 6:00 P.M.

Jupiter Library
705 Military Trail
Jupiter, FL. 33458

The Monthly Business Meeting of the North Palm Beach Heights Water Control District ("District"), having been duly advertised and posted, was held on September 28th , 2017 at the Jupiter Library, 705 Military Trail, Jupiter, FL. 33458. The meeting was called to order at 6:01 P.M., the Pledge of Allegiance was read and roll call was taken :

Present :

Jeff Iravani

Wally Baldwin

Lee Hintemeyer

Lynn McCullough

Absent :

Brett Carpenter

Meeting Minutes to be Approved :

There were no meeting to be read and reviewed by the board :

Report by Wally Baldwin, District Attorney:

1. All financial disclosure forms for the District Supervisors have been submitted as required under law.
2. The District has adopted the budget for the fiscal year 2017-2018 and all data has been submitted to the tax collector's office.
3. The Governor and the Florida Department of Revenue have issued an Emergency Order and Amended Order following Hurricane Irma. The orders grant districts an additional 30 days to comply with any non-ad valorem assessment requirements that cannot be carried out due to emergency conditions. Our District has submitted the required DR 408A form and all data to the Tax Collector. There may, however, be some delay in the collection of taxes as a result of the hurricane and this could potentially result in delays in the remittance of tax payments to the North Palm Beach Heights Water Control District. The tax collector's office remits payments to the Districts over the course of a few months with November typically being the largest payment. The Orders were previously provided to the District Supervisors via email.
4. The State of Florida has revised the record retention requirements which apply to the District beginning August 2017. The revised requirements and a summary of the revisions was provided to the District Supervisors via email.
5. A letter was issued to the Board of Supervisors regarding bidding requirements that apply to the District.
6. Statements for drainage fees due to the District for 2018 were issued to all entities. The fees become due in December 2017 and January 1st, 2018.
7. A letter was issued to Apex Pavers and Pools regarding unauthorized use of the District easement and failure to obtain a District permit for work being performed at 6298 Pompano Street. The owner of Apex was contacted and cooperative and advised he would contact the District Engineer regarding the permit. The District Engineer has advised that the easement area has been restored.

Report by Jeff Irvani, District Engineer :

1. 5th canal cleaning is underway. The contract was raised to \$7,329.00 to include trash removal.
2. The Town of Jupiter endwall reconstruction is ongoing.
3. Only Trees removed all of the trees per the contract.
4. Provided FEMA with cost of canal restoration per individual lot from Hurricane Matthew.
5. Reviewing and Issuing fence and pool permits & lot impervious coverage letters to the Town of Jupiter.
6. Restored NC-3 from NC-2 to Harriett Street
7. Restored canal bank at residents at NC-3

8. Most of the debris caused by Hurricane Irma has been removed from the canals.
9. All of the restoration and fence relocations of residents along Leslie and Robinson Streets have been completed.
10. Reviewed & Issued permit for the Town of Jupiter for a directional bore under I-95 & Turnpike for a watermain.

Items by Board Members :

Lee Hintemeyer Nothing to report at this time

Lynn McCullough Nothing to report at this time

Items by members of public for items not on the Agenda :

There were no members of the public present.

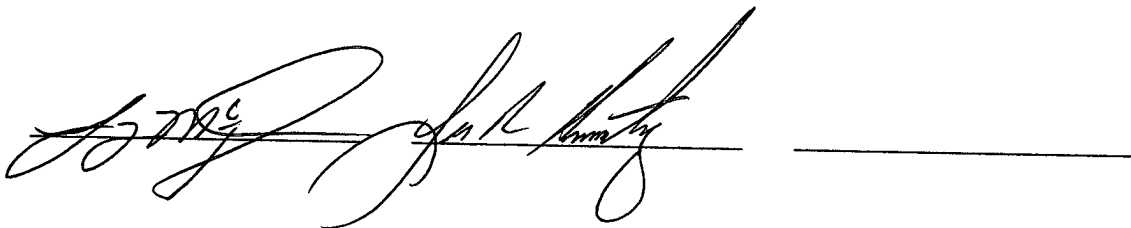
Meeting Adjourned :

A motion was made and approved to adjourn the meeting at 6:13 P.M.

Lynn McCullough (Chairman)

Lee Hintemeyer (Supervisor)

Brett Carpenter (Supervisor)



Handwritten signatures of Lynn McCullough, Lee Hintemeyer, and Brett Carpenter over a horizontal line.