

NORTH PALM BEACH HEIGHTS WATER CONTROL DISTRICT

June 22, 2016 at 6:00 P.M.

Jupiter Library
705 Military Trail
Jupiter, FL. 33458

The Monthly Business Meeting of the North Palm Beach Heights Water Control District ("District"), having been duly advertised and posted, was held on June 22, 2016 at the Jupiter Library, 705 Military Trail, Jupiter, FL. 33458. The meeting was called to order at 6:15 P.M., the Pledge of Allegiance was read and roll call was taken :

Present :

Jeff Irvani

Wally Baldwin

Lee Hintemeyer

Lynn McCullough

Absent :

Brett Carpenter

Meeting Minutes to be Approved :

The following meeting minutes from 2015 have been read and reviewed by the board :

January 28th, 2015

March 24th, 2015

May 6th, 2015

June 16th, 2015

September 27th, 2015

November 18th, 2015

A motion was made to accepted to approve all of the 2015 meeting minutes

The following meeting minutes from 2016 have been read and reviewed by the board :

January 19th, 2016

March 16th, 2016

May 25th, 2016

A motion was made to accepted to approve all of the 2016 meeting minutes

Motion to Accept the 2016 – 2017 Budget @ \$127.42 per lot :

Revenues :		Expenses :	
Taxes :	\$191,000.00	Maintenance/Canal Cleaning :	\$65,000.00
Interest :	\$ 1,690.00	Engineering Fees :	\$25,000.00
Reserve Transfers :	\$200,000.00		
Miscellaneous :	\$ 27,500.00		
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TOTAL REVENUES :	\$420,190.00	TOTAL EXPENSES :	\$90,000.00

Administration Expenses :

Office Rent & Expenses :	\$ 24,000.00
Insurance :	\$ 6,200.00
Telephone & Electric :	\$ 4,500.00
Supervisor Fees :	\$ 17,500.00
Engineering :	\$ 15,000.00
Secretary Fees :	\$ 000.00
Payroll Tax :	\$ 1,490.00
Attorney Fees/Advertising :	\$ 40,000.00
Fiscal Audit :	\$ 11,500.00

TOTAL ADMIN. EXPENSES : \$120,190.00

Tax Roll Preparations :

Tax Roll Preparations :	\$ 10,000.00
Contingency :	\$ 000.00

TOTAL TAX PREPARATION FEES : \$ 10,000.00

Capitol Assets/Improvements :

- Internal Budget Transfer & Does \$200,000.00

Not Effect Annual Assessment

TOTAL CAPITOL ASSETS/IMPROVE- \$200,000.00

MENTS :

TOTAL EXPENSES : \$420,190.00

Mr. McCullough, with that , I will entertain a motion to accept the 2016– 2017 budget.

Mr. Hintemeyer made a motion to accept the 2016-2017 budget as outlined.

Mr. McCullough set the gavel aside and seconded the motion.

Mr. McCullough and Mr. Hintemeyer approved the motion for the 2016-2017 as written.

Report by Mr. Baldwin, District Attorney:

1. The District Engineer notified out office that PEP Boys Auto Parts and Service had placed a pump and drainage line in the District easement and canal. A letter was issued to Pep Boys on June 9th, 2016 demanding the removal of the encroachment and provided a timeframe to comply.
2. Letters were issued to the homeowners at 6291 and 6279 Adams Street regarding encroachments into the Districts easement.
3. A letter was issued to the District auditor Nowlen, Holt & Miner regarding pending litigation and other matters relevant to the Districts annual audit.

Report by Jeff Iravani, District Engineer :

1. 2nd canal cleaning is complete
2. NC-1 restoration is substantially complete... just waiting to sod the last portion.
3. Pool permits are being reviewed for Adams Street homeowners.
4. Encroachment issue from Pep Boys was sent to the District Attorney.
5. Erosion repairs are to be made at NC-3 & NC-6.
6. All Capitol improvement projects underway will be complete next week.
7. All future Capitol improvement projects are on hold until hurricane season is over
8. S.F.W.M.D. grant – should have answer by September meeting.

Items by members of public for items not on the Agenda :

There were no members of the public present.

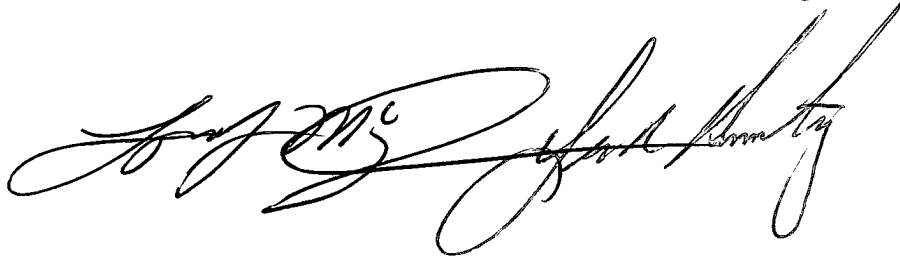
Items by Board Members :

Mr. McCullough :

- 1) F.A.S.D. conference
- 2) Audit is in final phases.
- 3) Friends of the Heights next meeting August 11th, 2016
- 4) August 13th, 2016 Friends of the Heights back to school picnic in the park.

Meeting Adjourned :

A motion was made and approved to adjourn the meeting at 6:33 P.M.

A handwritten signature in black ink, appearing to read "Jeff Iravani", is written across the bottom of the page. The signature is fluid and cursive, with a long, sweeping tail that extends to the right.