

**MINUTES
NORTH PALM BEACH HEIGHTS
WATER CONTROL DISTRICT**

October 17, 2013 at 7:00 p.m.

**Palm Beach Gardens Library
11303 Campus Drive
Palm Beach Gardens, FL 33410**

The Special Meeting of the North Palm Beach Heights Water Control District (“District”), having been duly advertised and posted, was held on October 17, 2013 at the Palm Beach Gardens Library, 11303 Campus Drive, Palm Beach Gardens, FL33410. The meeting was called to order at 7:04 p.m., and roll call was taken:

Present

Jeff Iravani
Wally Baldwin
Lee Hintemeyer
Lynn McCullough

Absent

Brett Carpenter

Opening Remark by Chairman

This special meeting is to discuss two items: a new lease for the District office and proposed contracts for the NC-5 restoration.

New Lease

Mr. McCullough stated that the District proposed to sign a lease with the Jupiter Business Center. The office would be located at 601 Heritage Drive, Office #130A, Jupiter, FL 33458. This is located in the Abacoa Commons and the District Attorney has reviewed the one year lease. The monthly rent is \$860 and there is a retainer and deposits of \$2,270.00 that is due upon signing the lease.

Mr. Baldwin spoke with the representative from Jupiter Business Center about a longer lease term. Mr. Baldwin stated that they may be able to extend their lease later, but the District will enter the one year lease at this time.

Mr. McCullough stated that they wanted to do into an extended lease so the Board didn't have the burden of moving the office. Mr. McCullough stated that a one year lease will ensure that they are satisfied with their service and the facility. Mr. Baldwin will follow up to see if they will extend the lease for three to five years.

No members of the public are present to discuss the proposed lease. Mr. Hintemeyer stated that he went to the building a few weeks ago before the last meeting and said the building is perfect; therefore, he has no objections.

Mr. McCullough entertained a motion to accept the lease from the Jupiter Business Center for a new North Palm Beach Heights Water Control District Office for a one year lease, and the motion carries. The lease has been accepted. At the end of the meeting, the lease will be signed.

Proposed Contract for the NC-5 Canal Restoration

Mr. Iravani advised that the Board approved both contracts for each and west side of NC-5 at the last meeting. The District Attorney recommended that we provided performance and payment bond, which costs about \$4,000.00. In addition, just in case there are incidental additional costs coming up such as the two end walls the Town of Jupiter is supposed to pay for \$9,000.00; Mr. Iravani requests Board approval for a 5% contingency overall for both contracts for the amount of \$13,000. That will more than cover the performance bond and it will have \$10,000-\$20,000 extra in case something else comes up.

Mr. Iravani explained that the contract is for excavating and enlarging the canal and putting in fabric, turf enforcement mat on the canal, rip rap below the water, and sod above the water. It is going to basically maximize the size of the canal and increase the floor capacity and NC-5 is a small canal and it is right between the NC-4 and NC-6 so it is important that the District improves it to its maximum size.

The contractor advised it should be completed in six weeks, around mid-December, weather permitting. The District is obligated to NRCS for the east side to be finished by January 2014. NRCS will reimburse 75% of the \$175,000 for the east side plus the administrative costs, surveying, engineering, inspection, etc.

The board approved an \$87,000 contract for the west side of the NC-5.

Mr. Iravani advised that the excavated material will be hauled off. Any surplus fill will be put on NC-6. There is a portion of NC-6 that used to be a boat ramp so they are trying to fill that area up. If there is anything left, it will be hauled off.

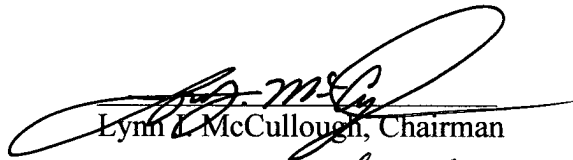
Mr. McCullough entertained a motion to accept the 5% increase for the contingency on the two contracts to Murray Logan for restoration of the NC-5, both east end and west end, and the motion carries unanimously.

Items by the Chairman:

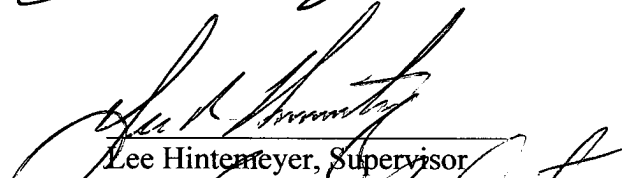
1. The letter for the Annual Landowner's Meeting is at Minuteman Press being duplicated and will be in the mail by the October 27th.
2. The District has started preparation for the office move. Dary worked over the weekend for a few hours. They are starting to sort and box up and get things ready to shred and prepare for the move. Mr. McCullough asked Mr. Baldwin to notify Kelsey Industrial of the District's intention to vacate the old office and proposed being out by November 30. The Chairman is tied up for a few weekends but then the Supervisors will move the office themselves.

A motion was made to adjourn the meeting at 7:13 p.m. and it carried unanimously.

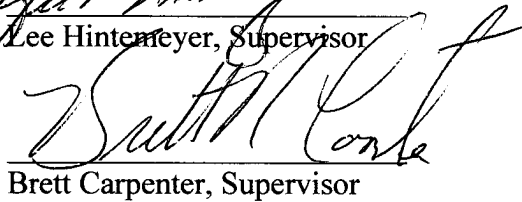
Approved:



Lynn L. McCullough, Chairman



Lee Hintenreier, Supervisor



Brett Carpenter, Supervisor