

MINUTES
NORTH PALM BEACH HEIGHTS WATER CONTROL DISTRICT

January 19, 2016 at 6:00 P.M.

Jupiter Library
705 Military Trail
Jupiter, FL. 33458

The Monthly Business Meeting of the North Palm Beach Heights Water Control District ("District"), having been duly advertised and posted, was held on January 19, 2016 at the Jupiter Library, 705 Military Trail, Jupiter, FL. 33458. The meeting was called to order at 6:10 P.M., the Pledge of Allegiance was read and roll call was taken :

Present :

Jeff Iravani

Wally Baldwin

Lee Hintemeyer

Lynn McCullough

Brett Carpenter

Meeting Minutes to be Approved :

There were no meeting minutes to be approved.

Report by Mr. Baldwin, District Attorney:

1. The Palm Beach County Information System Services has requested the District to enter into a written agreement for the services that they have traditionally provided in regards to the tax roll and certification. Several drafts have been circulated and are pending approval from the County attorney and various districts. This office has requested revisions which are under their review.
2. Drainage fees for 2016 have been received from all required entities except for Pepboys Auto. Request for payment has been sent.
3. The Board has appointed Lynn McCullough as Records Management Liason Officer and the State of Florida has been notified.
4. The District has also adopted Florida Records Retention Schedule GSI-SL.

Report by Jeff Iravani, District Engineer :

1. Sixth canal cleaning is substantially complete.
2. NC-1 restoration is underway.
3. Notices were sent to the residents along the NC-1 canal advising.
4. Town of Jupiter has started the culvert lining & endwall extension from Heather to Dimond streets.
5. We have removed the trees along the NC-6 canal.
6. NC-5 canal banks have been sodded. Additional sod will be placed in the bare/missing pieces.
7. NC-3 canal bank behind a residence on Barbara Street has been restored.
8. Adams Street residents have made inquiries regarding the requirements for building a pool in their backyards.

Items by members of public for items not on the Agenda :

There were no members of the public present.

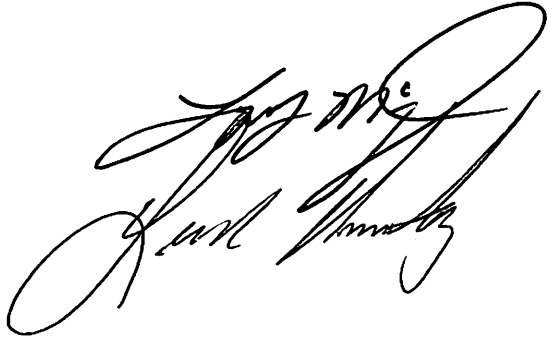
Items by Board Members :

Mr. McCullough: 1st quarter accounting package has been dropped off. The audit is getting ready to start. Kara Peterson, who has done our audits in the past, no longer works for Nolen, Holt & Miner. Audit probably won't be complete until May.

Mr. McCullough : The District attorney had brought up last year that one of the things he wanted the board to consider to do was to come up with computers for each board member for them to do their work on. And it was more aimed at me because there is so much of this stuff for the district I have saved on my personal computer in excel that would subject my computer to a records search. So what we've done purchase three new laptops for each supervisor. So for especially Lee with you being secretary and handling meeting minutes, you can download these things and E-mail them once completed and store the electronically.

Motion to Adjourn the Meeting :

A motion was made to adjourn the meeting at 6:28 P.M.

The image shows two handwritten signatures in black ink. The top signature is highly stylized and appears to be 'Lee M. ...'. The bottom signature is also stylized and appears to be 'Kara Peterson'. Both signatures are written in a cursive, flowing style.