## FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT THEREON

**SEPTEMBER 30, 2015** 

#### **September 30, 2015**

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CERTIFIED PUBLIC ACCOUNTANTS

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#### INDEPENDENT AUDITOR'S REPORT

The Board of Supervisors North Palm Beach Heights Water Control District Jupiter, Florida

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#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of North Palm Beach Heights Water Control District as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the North Palm Beach Heights Water Control District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of North Palm Beach Heights Water Control District, as of September 30, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 7 and 23 through 24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2016, on our consideration of the North Palm Beach Heights Water Control District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the North Palm Beach Heights Water Control District's internal control over financial reporting and compliance.

nowlen Holt 4 Miner, P.A.

West Palm Beach, Florida June 20, 2016

Our discussion and analysis of North Palm Beach Heights Water Control District ("District") financial performance provides an overview of the District's financial activities for the fiscal year ended September 30, 2015. Please read it in conjunction with the information provided in this entire report.

#### FINANCIAL HIGHLIGHTS

The following are the highlights of financial activity for the fiscal year ended September 30, 2015.

- ◆ The District's total assets exceeded its liabilities at September 30, 2015 by \$1,538,891 (net position), \$621,968 of which is unrestricted and may be used to meet the District's ongoing obligations.
- ◆ The District's total net position decreased by \$99,724. The decrease is due to using budgeted reserves to fund improvements.
- ◆ At September 30, 2015, the District's general fund reported an ending fund balance of \$621,968, a decrease of \$273,322 in comparison with the prior year. Of the total amount, \$417,137 is unassigned and available for spending at the District's discretion.
- ◆ At September 30, 2015, unassigned fund balances for the general fund was \$417,137, or approximately 88% of total general fund expenditures.

#### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 8 and 9) provide information about the activities of the District as a whole and present a long-term view of the District's finances. Fund financial statements begin on page 10. For governmental activities, these statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements also report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds. The notes to the financial statements (on pages 14-22) provide additional information that is essential to a full understanding of data provided in the government-wide and fund financial statements, and is required by the Accounting Principles Generally Accepted in the United States of America. This report also contains other supplementary information in addition to the basic financial statements starting on page 23.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

#### Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

For financial reporting purposes, the District is considered a special-purpose government engaged in a single governmental program. As such, the Statement of Activities is presented utilizing the alternative format presenting a single column that reports expenses first followed by revenues.

The *Statement of Net Position* presents information on all of the District's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

These two statements report the District's net position and changes in them. You can think of the District's net position—the difference between assets and liabilities—as one way to measure the District's financial health, or financial position.

#### Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District are categorized as governmental funds. The District's only fund is the General Fund, which is classified as a governmental fund.

Governmental funds — All of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides.

Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's needs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliation at the end of the related fund financial statement

The District adopts an annual appropriated budget for its General Fund. A budgetary comparison schedule has been provided for and can be found on page 23 of the report.

#### Notes to the Financial Statements

The *Notes to the Financial Statements* provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Financial Statements can be found on pages 14 to 22 of this report.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve, over time, as a useful indicator of a government's financial position. In the case of the District, generating tax revenue has kept the District with positive operational inflows. Assets exceeded liabilities by \$1,538,891 at the close of the fiscal year.

#### **Net Position**

	2015	2014
Current and other assets Capital assets	\$ 648,469 916,923	\$ 915,699 743,325
Total Assets	\$ 1,565,392	\$ 1,659,024
Total liabilities	\$ 26,501	\$ 20,409
Net investment in capital assets Restricted	\$ 916,923	\$ 743,325 8,725
Unrestricted	621,968	886,565
Total net position	\$ 1,538,891	\$ 1,638,615

#### **Governmental Activities**

The change in net position from last fiscal year to this fiscal year was an increase of \$60,567. Key elements of the District's changes in net position are as follows:

#### **Changes in Net Position**

	2015	2014	
Revenues			
Assessments	\$ 177,168	\$ 236,463	
Grants		157,257	
Other	24,881	29,831	
<b>Total Revenues</b>	\$ 202.049	\$ 423,551	
Expenditures	<b>.</b>	<b>.</b>	
General government	\$ 97,477	\$ 131,292	
Physical environment	204,296	231,692	
Total expenditures	301,773	362,984	
Increase (decrease) in net position	(99,724)	60,567	
Net position – beginning of the year	1,638,615	1,578,048	
Net position – end of the year	\$ 1,538,891	\$ 1,638,615	

Special Assessments are the District's main source of revenue and represent approximately 87 percent of the revenue for governmental activities. The decrease in expenses was primarily due to decreased maintenance required to the District's canals.

#### FINANCIAL ANALYSIS OF THE GOVERNMENTAL FUNDS

*Governmental Funds* - The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At September 30, 2015, the District's governmental funds reported ending fund balances of \$621,968, a decrease of \$273,322 in comparison with the prior year. This was primarily due to an increase in canal maintenance and capital outlay.

#### **Budgetary Highlights**

The budget to actual comparison statement for the general fund is presented on page 23. The budget and actual schedules show the original budgets, the final budget, actual results, and the variance between the final budget and actual results. During the year there were several significant negative variances.

#### **CAPITAL ASSETS**

At the end of fiscal year 2015, the District had \$916,923 invested in capital assets. These assets are primarily canals and improvements. More detailed information about the District's policies concerning capital assets is presented in Note 1 and Note 4 of the Notes to the Financial Statements.

#### ECONOMIC FACTORS, NEXT YEAR'S BUDGET AND TAX RATES

The District Members considered many factors when setting the fiscal year 2016 budget and tax rates. The District Members continue to be very cautious in raising tax rates, weighing their desire to meet the need for services against the service provider capacity to deliver quality services. The District is also mindful of the present fund balance.

A snapshot of the local economy presents a more stable picture and has reversed from the downward trends of the past few years. Unfortunately this economic trend does not translate into a decline in the need for services. The District however, maintains a consistent level of service and sees no need for any major adjustments in the near future.

At present, the supervisors shape District goals and objectives and the budget is developed around those identified service needs.

Special Assessments are the main source of revenues for governmental activities and represent approximately 87% of the General Fund budgeted revenues. Property taxes are expected to remain stable in FY 2015/2016.

#### **REQUESTS FOR INFORMATION**

This financial report has been designed to provide taxpayers with a general overview of District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District Chairman at: 601 Heritage Dr. #130A Jupiter, Florida 33458.

#### NORTH PALM BEACH HEIGHTS WATER CONTROL DISTRICT Statement of Net Position September 30, 2015

	Total Governmental Activities	
Assets		
Current assets:		
Cash	\$ 442,837	
Investments	200,801	
Prepaids	4,831	
Total current assets	648,469	
Noncurrent assets:		
Capital assets		
Non-depreciable	410	
Depreciable (net of depreciation)	916,513	
Total noncurrent assets	916,923	
Total assets	1,565,392	
Liabilities		
Current liabilities:		
Accounts payable	25,963	
Accrued liabilities	538	
Total liabilities	26,501	
Net position		
Net investment in capital assets	916,923	
Unrestricted	621,968	
Total net position	\$ 1,538,891	

#### NORTH PALM BEACH HEIGHTS WATER CONTROL DISTRICT Statement of Activities

#### For the Year Ended September 30, 2015

Expenses: General government Physical environment Total expenses	\$ 97,477 204,296 301,773
General Revenues: Property assessments Investment earnings Miscellaneous Total general revenues	177,168 509 24,372 202,049
Change in net position	(99,724)
Net position - beginning of the year	1,638,615
Net position - end of the year	\$ 1,538,891

#### Balance Sheet Governmental Funds September 30, 2015

	General Fund	
Assets		
Cash	\$	442,837
Investments		200,801
Prepaids		4,831
Total assets	\$	648,469
Liabilities and fund balances		
Liabilities		
Accounts payable	\$	25,963
Accrued liabilities		538
Total liabilities		26,501
Fund balances		
Nonspendable:		
Prepaids		4,831
Assigned for		
Subsquent year's expenditures		200,000
Unassigned		417,137
Total fund balances		621,968
Total liabilities and fund balances	\$	648,469

#### Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position Governmental Funds September 30, 2015

Fund balances total governmental funds	\$ 621,968
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.	
Governmental capital assets	 916,923
Net position of governmental activities	\$ 1,538,891

# Combined Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended September 30, 2015

		General Fund	
Revenues			
Assessments	\$	177,168	
Investment earnings		509	
Miscellaneous		24,372	
Total revenues		202,049	
Expenditures			
Current			
General government		97,477	
Physical environment		96,205	
Capital outlay		281,689	
Total expenditures		475,371	
Excess of revenues over (under) expenditures		(273,322)	
Fund balances - beginning of year		895,290	
Fund balances - end of year	\$	621,968	

## Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of the Governmental Funds to the Statement of Activities For the Year Ended September 30, 2015

\$ Net change in fund balances (273,322)Amounts reported for governmental activities in the statement of activities are different because: Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is depreciated over their estimated useful life. \$ 281,689 Expenditures for capital assets Less current year depreciation (108,091)173,598 Change in net position \$ (99,724)

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the North Palm Beach Heights Water Control District (the "District") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The District's significant accounting policies are described below.

#### Reporting Entity

The District is an independent water control district that was created September 12, 1958 by a 15th Judicial Circuit Court Decree pursuant to the provisions of Chapter 298, Florida Statutes, 1957, commonly known as the General Drainage Law.

As required by generally accepted accounting principles, these financial statements include the District (the primary government) and its component units. Component units are legally separate entities for which the District is financially accountable. The District is financially accountable if:

- a) the District appoints a voting majority of the organization's governing board and (1) the District is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on the District, or
- b) the organization is fiscally dependent on the District and (1) there is a potential for the organization to provide specific financial benefits to the District or (2) impose specific financial burdens on the District.

Organizations for which the District is not financially accountable are also included when doing so is necessary in order to prevent the District's financial statements from being misleading.

Based upon application of the above criteria, management of the District has determined that no component units exist which would require inclusion in this report. Further, the District is not aware of any entity that would consider the District to be a component unit.

#### Government-wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all the non-fiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by assessments and intergovernmental revenues, are reported separately from business-type activities, which rely on fees and charges for support.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Government-wide and Fund Financial Statements (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Assessments and other items not included among program revenues are reported instead as general revenues.

Fund financial statements are provided for governmental funds. The District has no fund types other than governmental funds.

#### Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. The District does not accrue property assessment revenues since the collection of these assessments coincides with the fiscal year in which they are levied, and since the District consistently has no material uncollected property assessments at year end. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### Governmental Funds

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough afterwards to pay liabilities of the current period. The District considers revenues collected within 60 days of the year end to be available to pay liabilities of the current period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures relating to compensated absences and claims and judgments, are recorded only when payment is due.

Fines and permit revenues are not susceptible to accrual because, generally, they are not measurable until received in cash. Property assessments, franchise assessments, licenses, interest revenue, intergovernmental revenues, and charges for services associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Governmental Funds** (Continued)

The District reports the following major governmental fund:

The General Fund is the general operating fund of the District. It is used to account for all financial resources applicable to the general operations of the District government except those required to be accounted for in another fund.

#### Cash and Cash Equivalents

Cash and cash equivalents include amounts on deposit in demand accounts, money market accounts, and certificates of deposit with original maturities of three months or less, and money market.

#### Investments

Investments include certificates of deposit with original maturities greater than three months. Investments are stated at fair value.

#### Capital Assets

Capital assets, which include plant, property, equipment, and infrastructure assets (e.g. roads, bridges, and sidewalks) are reported in the applicable governmental columns in the governmental-wide financial statements. Capital assets are defined by the District as assets with an initial cost of more than \$500. Depreciation has been provided over the useful lives using the straight line method. The estimated useful life of canal improvements is 5-10 years.

#### Deferred Outflow of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period(s) and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the District does not report any deferred outflows of resources.

#### Deferred Inflow of Resources

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Currently, the District does not report any Deferred Inflows of Resources.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Compensated Absences

The District has only contract employees and has no policies accruing vacation or sick leave; therefore, there is no accrual for compensated absences.

#### Other Postemployment Benefits

The District has only contract employees and does not provide any postemployment benefits; therefore, there is no accrual for OPEB liability.

#### Fund Balance

Fund balance is the difference between assets and liabilities reported in governmental funds. There are five possible components of fund balance:

- Nonspendable fund balance represents amounts that are not spendable form or are legally or contractually required to be maintained intact.
- Restricted fund balance represents amounts that can be spent only for specific purposes stipulated by external providers (e.g. creditors, grantors, contributor, or laws or regulations of other governments) or imposed by law through constitutional provisions or enabling legislation.
- Committed fund balance represents amounts that can be used only for the specific purposes determined by formal action (resolution) of the District Board. Commitments may be changed or lifted only by the Board taking the same formal action that imposed the constraint originally.
- Assigned fund balance includes spendable fund balance amounts that are intended to be
  used for specific purposes, as expressed by the District Board, that are neither
  considered restricted or committed. Assignments are generally temporary and normally
  the same formal action need not be taken to remove the assignment.
- Unassigned fund balance is the residual fund balance classification for the general fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it is the District's policy to reduce restricted amounts first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it is the District's policy to reduce committed amounts first, followed by assigned amounts, and then unassigned amounts.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Net Position

Equity in the government-wide statement of net position is displayed in three categories: 1) net investment in capital assets, 2) restricted, 3) unrestricted. Net investment in capital assets consist of capital assets reduced by accumulated depreciation and by any outstanding debt incurred to acquire, construct, or improve those assets. Net position is reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by outside parties. Unrestricted net position consists of all net position that does not meet the definition of either of the other two components.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as needed.

#### Revenue Recognition

#### **Assessments**

The general operating assessments are assessed and liened as of January 1 and billed the following October. They are due and payable on November 1 of each year or as soon thereafter as the assessment roll is certified and delivered to the Tax Collector. These assessments are usually included on the ad valorem tax bills and collected by the Tax Collector. All unpaid assessments become delinquent on April 1 following the year in which they are assessed. Discounts are allowed for early payment at the rate of 4% in the month of November, 3% in the month of December, 2% in the month of January and 1% in the month of February. The assessments paid in March are without discount.

#### Other Revenues

Other revenues are recognized when received in cash because they generally are not measurable until then. Investment income is recognized when earned, at which time it is considered measurable and available.

#### NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### **Budgetary Data**

State of Florida statutes require that all municipal governments establish budgetary systems and approve balanced annual operating budgets. The District annually adopts an operating budget and appropriates funds for the General Fund.

#### NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (Continued)

#### Budgetary Data (Continued)

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. At the regular monthly meeting in June, the Treasurer and Chairman of the Board submit to the Board of Supervisors a proposed operating budget for the fiscal year commencing the following October 1.
- 2. Public hearings are conducted to obtain taxpayers' comments.
- 3. Prior to October 1, the budget is legally enacted through passage of an ordinance.
- 4. The Board of Supervisors approves any transfers or amendments to the budget.

Appropriations, neither expended, encumbered nor specifically designed to be carried over, lapse at the end of the fiscal year. Appropriations are controlled at the account level and expenditures may not exceed budgeted appropriations at that level.

Changes or amendments to the budgeted expenditures of the District must be approved by the Board of Supervisors. However, in order to make the most effective use of the budgetary process, it is the policy of the District to make as few budget adjustments as possible. One budget amendment was made during the year. Budgeted amounts presented are as originally adopted. See Note 5 for accounts with excess expenditures over appropriations.

#### **NOTE 3 – CASH AND INVESTMENTS**

#### <u>Deposits</u>

As of September 30, 2015, the bank balance of the District's deposits totaled \$643,877 and the carrying amount was \$643,638, which includes a certificate of deposit of \$200,801 reported as investments. Deposits are either covered by insurance provided by the Federal Depository Insurance Corporation or are qualified public depositories held in banking institutions approved by the Treasurer of the State of Florida. Under Florida Statutes, Chapter 280, *Florida Security for Public Deposits Act*, the State Treasurer requires all Florida qualified public depositories to deposit with the Treasurer or other banking institution eligible collateral. In the event of failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses. The District's deposits at year end are considered insured for custodial credit risk purposes.

#### NOTE 3 – CASH AND INVESTMENTS (Continued)

#### *Investments*

Florida statutes authorize the District to invest in the Local Government Surplus Funds Trust Fund administered by the State Treasurer; negotiable direct obligations of or obligations unconditionally guaranteed by the U.S. Government; interest-bearing time deposits in financial institutions located in Florida and organized under Federal or Florida laws; obligations of the Federal Farm Credit Banks, the Federal Home Loan Mortgage Corporation, the Federal Home Loan Bank or its district banks, or obligations guaranteed by the Government National Mortgage Association and obligations of the Federal National Mortgage Association.

As of September 30, 2015, the District had the following certificates of deposit that are reported as investments in the balance sheet and statement of net position:

Weighted Average Maturity

Maturity <u>Fair Value</u>

Certificate of Deposit 488 days \$200,801

#### Credit Risk

Credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligations. The District's investment policies limit its investments to high quality investments to control credit risk.

#### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

#### NOTE 4 – CAPITAL ASSETS

Capital assets, not being depreciated:	eginning Balance	Addit	ions	Deletions		Ending Balance
Canals	\$ 410	\$		\$	\$	410
Construction in progress	 102,737			102,737		
	 103,147		<u>,                                    </u>	102,737		410
Capital assets, being depreciated:						
Canal improvements	 701,738	384	,426		_	1,086,165
	 701,738	384	,426			1,086,165
Less accumulated depreciation:	 					
Canal improvements	61,560	108	3,091			169,651
	 61,560	108	3,091			169,651
Total capital assets, being						
depreciated, net	 640,178	276	5,335			916,513
Capital assets, net	\$ 743,325	\$ 276	5,335	\$ 102,737	\$	916,923

#### NOTE 5 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS

There were excess expenditures over appropriations in the following accounts:

#### General Fund

Supervisor payroll and fees	\$ 813
Secretary payroll and fees	1,350
Office rent and expenses	4,248
Bank fees	1,042
Canal engineering supervision	11,254

#### **NOTE 6 – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. The District has not significantly reduced insurance coverage from the prior year, and there were no settled claims which exceeded insurance coverage during the past three fiscal years.

Florida Statues limit the District's maximum loss for most liability claims to \$200,000 per person and \$300,000 per occurrence under the Doctrine of Sovereign Immunity. However, under certain circumstances, a plaintiff can seek to recover damages in excess of statutory limits by introducing a claims bill to the Florida Legislature. The limits addressed in Florida Statutes do not apply to claims filed in Federal courts.

#### **NOTE 7 – LINE OF CREDIT**

The District has a \$200,000 revolving line of credit with BB&T, which expires March 9, 2017. Interest is charged at the bank's prime rate, but will not go below 3.25%. There were no draws on the line during the fiscal year ending September 30, 2015.

## REQUIRED SUPPLEMENTAL INFORMATION OTHER THAN MD&A

#### Schedule of Revenues, Expenditures and Changes in Fund Balance Budget to Actual - General Fund For the Year Ended September 30, 2015

	Budgeted Amounts Actual Original Final Amounts		Actual	Variance - Positive	
			(Negative)		
Revenues					
Assessments	\$ 176,300	\$ 176,300	\$ 177,168	\$ 868	
Interest	8,000	8,000	509	(7,491)	
Miscellaneous	25,000	25,000	24,372	(628)	
Total revenues	209,300	209,300	202,049	(7,251)	
General government					
Legislative					
Supervisor payroll and fees			813	(813)	
Financial and administrative					
Secretary payroll and fees	13,400	13,400	14,750	(1,350)	
Payroll assessments	1,800	1,800	1,253	547	
Tax roll preparation and collection	2,000	2,000	1,846	154	
Utilities	4,600	4,600	4,219	381	
Office rent and expenses	18,000	18,000	22,248	(4,248)	
Contractual services	14,000	14,000	11,500	2,500	
Bank fees			1,042	(1,042)	
Insurance	5,500	5,500	2,703	2,797	
Total financial and administrative	59,300	59,300	59,561	(261)	
Legal					
Attorney fees	40,000	40,000	37,103	2,897	
Total general government	99,300	99,300	97,477	1,823	
Physical environment					
Canal maintenance	75,000	75,000	49,951	25,049	
Canal engineering supervision	35,000	35,000	46,254	(11,254)	
Total physical environment	110,000	110,000	96,205	13,795	
Capital outlay	200,000	300,000	281,689	18,311	
Total expenditures	409,300	509,300	475,371	33,929	
Excess of revenues over (under)					
expenditures	\$ (200,000)	\$ (300,000)	(273,322)	\$ 26,678	
Fund balance, beginning of the year			895,290		
Fund balance, end of the year			\$ 621,968		

#### Notes to the Budgetary Required Supplementary Information (RSI) September 30, 2015

#### **Note 1 - Basis of Accounting**

Generally Accepted Accounting Principles (GAAP) serve as the budgetary basis of accounting.

#### Note 2 - Excess of expenditures over appropriations

#### General Fund

Supervisor payroll and fees	\$ 813
Secretary payroll and fees	1,350
Office rent and expenses	4,248
Bank fees	1,042
Canal engineering supervision	11,254





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#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS BELLE GLADE, FLORIDA 33430-0338 PERFORMED IN ACCORDANCE WITH

GOVERNMENT AUDITING STANDARDS

The Board of Supervisors North Palm Beach Heights Water Control District Jupiter, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of North Palm Beach Heights Water Control District, as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the North Palm Beach Heights Water Control District's basic financial statements and have issued our report thereon dated June 20, 2016.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the North Palm Beach Heights Water Control District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the North Palm Beach Heights Water Control District's internal control. Accordingly, we do not express an opinion on the effectiveness of the North Palm Beach Heights Water Control District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention to those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the North Palm Beach Heights Water Control District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

nowlen Holt 4 Mines, P.A.

West Palm Beach, Florida June 20, 2016



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#### MANAGEMENT LETTER IN ACCORDANCE WITH THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

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The Board of Supervisors North Palm Beach Heights Water Control District Jupiter, Florida

#### **Report on the Financial Statements**

We have audited the basic financial statements of the North Palm Beach Heights Water Control District, as of and for the fiscal year ended September 30, 2015, and have issued our report thereon dated June 20, 2016.

#### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Auditor General.

#### Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Processional Standards*, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 20, 2016, should be considered in conjunction with this management letter.

#### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report except as noted below.

The following prior year comment was in the prior two years report and still applies in the current year.

#### Finding: 2012-01 Excess of Expenditures Over Appropriations

**Condition:** As indicated on page 24 in Note 2 to the Budgetary Required Supplementary Information for the year ended September 30, 2015, there were accounts that had expenditures in excess of appropriations contrary to Section 166.241(2) Florida Statutes.

**Managements Response:** Budgets are prepared by the District's CPA based on previous year's spending and projected needs. The budget was reviewed mid-year and it was an oversight not increasing the engineering supervision when the capital outlay was increased.

#### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this Management Letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 to the financial statements

#### **Financial Condition**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require that we report the results of our determination as to whether or not the North Palm Beach Heights Water Control District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the North Palm Beach Heights Water Control District did not meet any of the conditions described in Section 218.503(1), Florida Statutes, during the fiscal year ended September 30, 2015.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the North Palm Beach Heights Water Control District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. Our assessment was done as of the fiscal year end. The results of our procedures did not disclose any matters that are required to be reported.

#### **Annual Financial Report**

Section 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, require that we report the results of our determination as to whether the annual financial report for the North Palm Beach Heights Water Control District for the fiscal year ended September 30, 2015, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2015. In connection with our audit, we determined that these two reports were in agreement.

#### **Special District Component Units**

Section 10.554(1)(i)5.d., Rules of the Auditor General, requires that we determine whether or not a special district that is a component unit of a county, municipality, or special district, provided the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes.

Based on the application of criteria in publications cited in Section 10.553, Rules of the Auditor General, there are no special district component units of the North Palm Beach Heights Water Control District

#### Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the Management Letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

#### **Single Audits**

The North Palm Beach Heights Water Control District expended less than \$500,000 of federal awards and less than \$500,000 of state financial assistance for the year ended September 30, 2015, and was not required to have a federal single audit or a state single audit.

#### **Response to Management Letter**

We did not audit management's response to the Management Letter presented herein and express no opinion on it.

#### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, The Chairman and Members of the District Board, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

nowlen Holt 4 Mines, P.A.

West Palm Beach, Florida June 20, 2016



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#### INDEPENDENT ACCOUNTANT'S REPORT

The Board of Supervisors North Palm Beach Heights Water Control District Jupiter, Florida

We have examined the North Palm Beach Heights Water Control District's compliance with Section 218.415, Florida Statutes during the year ended September 30, 2015. Management is responsible for the North Palm Beach Heights Water Control District's compliance with those requirements. Our responsibility is to express an opinion on the North Palm Beach Heights Water Control District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the North Palm Beach Heights Water Control District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the North Palm Beach Heights Water Control District's compliance with specified requirements.

In our opinion, the North Palm Beach Heights Water Control District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2015.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representative, the Florida Auditor General, applicable management, and the District Board, and is not intended to be and should not be used by anyone other than these specified parties.

nowlen, Holt 4 Miner, P.A.

West Palm Beach, Florida June 20, 2016